

Government of West Bengal
Office of the Superintendent of Police
Jhargram, PIN – 721507
Phone No.: 03221-255198 e-mail ID: spjhargram@policewb.gov.in

Memo No:

/E

Dated:

NOTICE

Applications are invited for engagement of 2 (two) Legal Consultants (Senior) on contractual basis for this establishment.

The eligible and desiring Legal Consultants may submit their application in closed envelop through registered post to the office of the undersigned or e-mail: spjhargram@policewb.gov.in. This notice along with application Form, terms & condition of engagement can also be seen in website <https://jhargrapolice.wb.gov.in>. The filing of application will be started from 01.07.2025 & the last date of receiving application through e-mail or registered post is fixed on 31.07.2025 and after that no applications will be entertained.

All concerned are being informed accordingly for wide circulation.

Sdf
Superintendent of Police
Jhargram
In the rank of DIGP

Dated: 24/06/2025

Memo No: 2631/1 (7)/E / 14A

Copy forwarded to:-

1. Dy. Inspr. Genl. of Police, Legal, WB, Bhabani Bhawan, Alipore, Kol-27.
.....for kind information.

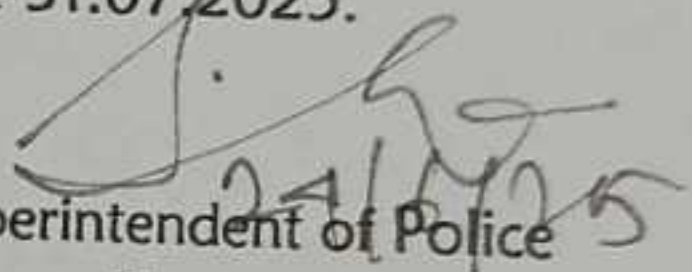
- ✓ 2. OC, DCRB, Jhargram for up-loading in the official website.
3. RC-I for displaying in Office Notice Board.

24/06/25
Superintendent of Police
Jhargram
In the rank of DIGP

Office of the Superintendent of Police, Jhargram,
Jungle Khas, Deer Park Road, PO+PS+Dist-Jhargram,
West Bengal-721507

NOTICE

1. Invites application for engagement of 02 (two) Senior Legal Consultants on contractual basis. For further details and Application Proforma visit <https://jhargrampolice.wb.gov.in>
2. The application along with relevant enclosures should be sent to mail ID: spjrmwb@gmail.com or through speed post on or before 31.07.2025.


Superintendent of Police
SN Jhargram
In the rank of DIGP

ANNEXURE – I

Application for engagement of Senior Legal Consultants in West Bengal Police Department

Affix recent
passport size
Photograph

1. Name of the Applicant :
2. Father/Husband's Name :
3. Address:
 - a) Permanent :
 - b) Present :
4. Nationality :
5. Religion :
6. Marital status :
3. E-mail ID & Mob. No. :
4. Date of Birth :
5. Age as on closing date :
6. Educational Qualification / Professional Qualification :
 - a. Name of the College :
 - b. Affiliated with University :
 - c. Nature of Course 3/5 Years:
 - d. Percentage :
 - e. Year of Passing :
 - f. Working Experience (Specify in Brief) :
7. Application along with copies of supporting documents, viz., Educational Qualification, Matriculation Certificate containing the date of birth, experience, Bar Council Certificate etc. with self attestation may be sent to the Superintendent of Police, Jhargram or to email ID: spjrmwb@gmail.com.

DECLARATION

This is to certify that facts given by me on application form are true to the best of my knowledge. I understand that if any part of it is found to be false, this application will be cancelled.

Date:

Signature of the Applicant

Advertisement for Engagement of Senior Legal Consultant on Contractual Basis in West Bengal Police Department

Applications are invited from eligible candidates for the post of Legal Consultant (Senior) in West Bengal Police Department on contractual basis.

1) Number of Post:-

02(Two) posts of Senior Legal Consultant.

2) Remuneration and Benefits :-

Fixed Rs. 40,000/- per month for Legal Consultant. No other allowances are admissible. In addition to Government holidays, maximum 14 days of leave without deduction of pay will be given.

3) Period:-

This engagement shall be initially for a period of one year, renewable annually depending upon assessment of performance.

4) Eligibility Criteria:-

- i) Applicant must be a Law Graduate from any recognized University.
- ii) Legal Consultant must have minimum 05 years of experience in conducting criminal cases/ Service matters.

5) Conditions:-

- i) The engagement to the post of Legal Consultant (Senior) shall be purely on a contractual basis.
- ii) He/She shall be bound by oath not to take up after end / termination of contract of any case on which he/she has worked during the period of contract.
- iii) The Authority has the right to terminate the contract at any time without giving any reason. And for this purpose, one month's advance notice will suffice. No legal proceedings shall be drawn against the West Bengal Police Department for termination of the contract.

6) Nature of Job:-

- i) Examination of writs / other application.
- ii) Preparation and editing of reply/ para – wise comments.
- iii) Draft Circulars and prepare review petitions etc.
- iv) All issues as may crop up time to time for which legal opinion is necessary.
- v) They will take the assistance of office and officials in case matters.
- vi) They will assist in preparation of draft Reports/ Circulars / SOP/Orders etc. relating to West Bengal Police on legal angles.
- vii) They will be required to visit High Court/ West Bengal Administrative Tribunal/ Green Tribunal/ Central Administrative Tribunal as and when required/ directed to assist the officials on case matters.
- viii) They will also examine the Orders / Judgement of the Supreme Court/High Courts and advise further course of action to be taken relating to the matter.

7) Other Terms and Conditions :-

- i) They will not disclose the official secrets in any manner and maintain absolute integrity.
- ii) The Legal Consultant having accepted the offer of engagement shall enter into a contract having the confidentiality clause with West Bengal Police Department detailing the terms and conditions of engagement before being assigned any work.
- iii) The tenure of the consultants will be for one year which may be renewed annually depending on their performance.
- iv) Any breach of contract by the Legal Consultants shall be considered sufficient ground for termination of their engagement and may further debar them from further engagement by the Department.

8) Mode of selection :-

Application received in response to the advertisement will be scrutinized and shortlisted candidates will be called for a personal interview. The interview will be conducted by a three member committee, where two of them will be senior officers of West Bengal Police Directorate and another from Law Department, Government of West Bengal.

9) How to apply:-

The application (Annexure-I) alongwith relevant enclosures should be sent to mail ID: spjrmwb@gmail.com or through speed post. The application should be titled as “Application for Senior Legal Consultant” to the Superintendent of Police, Jhargram on or before 31.07.2025.

Applications received after the scheduled date and incomplete are liable to be rejected summarily.